

## Quality Assurance Committee (QAC)

The QAC is the institutional overseeing committee to look after the key issues of quality assurance and the activities of IQAC. The Committee is as follows:

1	<b>Professor Dr. A. K. M. Helal uz Zaman</b> Vice Chancellor In-charge	Chair
2	<b>Mr. Md. Shafiqul Haque Choudhury</b> Chairman, BoT	Member
3	<b>Professor Dr. Abu Daud Hasan</b> Dean, Faculty of Arts and Social Sciences	Member
4	<b>Professor Dr. Kohinur Begum</b> Dean, Faculty of Science and Engineering	Member
5	<b>Prof. Dr.Md. Azizur Rahman Khan, Dean</b> Faculty of Business	Member
6	<b>Mr. Md. Saiful Alam</b> Dean (In-charge), Faculty of Law	Member
7	<b>Professor Dr. Iqbal Hossain</b> Director, IQAC,	Member
8	<b>Professor Dr. Mohammad Abdul Bari,</b> Chairman, Dept. of Public Health	Member
9	<b>Mr. Sheikh Md. Razab Ali</b> Registrar	Member
10	<b>Mr. Md. Moniruz Zaman</b> Additional Director, IQAC	Member Secretary
11	<b>Mr. Md. Humayun Kabir</b> Junior Assistant Director and In Charge Head of Finance and & Accounts	Member

### Terms of Reference of the QAC:

**QAC** is responsible, on behalf of the Syndicate, for the institutional oversight of the **IQAC**. Functions and responsibilities of the **QAC** would include the following but not limited to:

1. The **QAC** shall be an advisory body to the IQAC for developing an effective and workable system of quality assurance;
2. **QAC** shall act as a planning forum for the discussion and promotion of developments in quality assurance culture;

3. All members of the Committee are expected to be cooperative and constructive in approach and actively participate in the working of the Committee;
4. **QAC** shall oversee the activities of IQAC and implementation of the quality assurance framework of the university;
5. The **QAC** shall meet at least twice a year to provide guidance and direction to the **IQAC** but may sit earlier if required;
6. The member-secretary of the **QAC** will serve the notice of the meeting of **QAC** following Vice Chancellor's directive and circulate the minutes.

**Functional Relationship of IQAC with QAC and QAU:**

1. The Quality Assurance Unit (**QAU**) of **UGC** shall provide guidance to the **IQAC** to implement QA process within the university in all matters concerning quality assurance;
2. The **IQAC** shall liaise between the QAU, UGC and the university in matters of quality assurance;
3. The **UGC** shall consider the **IQAC** as the main agency for establishing the quality culture in the university in general and quality assurance of higher education in particular;
4. The **IQAC** shall implement the QA process in accordance with the guidelines of **QAU** to conform to the international standard of QA practices;
5. The **QAC** shall act as an advisory body to the **IQAC** for developing an effective and workable system of quality assurance and oversee the activities of the **IQAC**;
6. The **IQAC** shall implement QA and related activities as specified in section 4.4 of the IQAC OM and reports to the **QAC**;
7. The Vice Chancellor as the Chairman of the **QAC** of the university shall place all the decisions, documents, QA strategic plan of the university and reports prepared by the **IQAC** for ratification and endorsement by the Syndicate.

(Ref: *Institutional Quality Assurance Cell Operations Manual*: 2<sup>nd</sup> edition, 2015. pg. 18)